

HCDE Faculty Meeting Minutes draft
March 6, 2024, 9:30-11:30 a.m.
HUB 250 and <https://washington.zoom.us/j/96499007000>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cecilia Aragon, Tyler Fox (sabbatical), Julie Kientz

Others present: Melissa Ewing, Stacia Green, Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon

Reminders/Announcements (5 minutes)

- HCDE Community Research Presentations at Halcyon Brewing, [8564 Greenwood Ave N](#), mingling 6-6:45pm, talks 7-8pm
 - Monday, February 26, Gary Hsieh & Charlotte Lee: How Everyone Can Learn from Science
 - Monday, March 25, Daniela Rosner & Julie Kientz: The promise and pitfalls of centering equity in platform design
 - Monday, April 22, Katya Cherukumilli, David Ribes, & Shana Hirsch: Ecological sustainability, science, and cultural change
- HCDE Distinguished Lecture & Reception: Yoel Roth, May 6, 4-6pm, HUB 332
- Save the date:
 - PhD Visit Days March 7&8, 2024
 - Merit review, May 10, 9-2pm, Sieg 329
 - [Alumni BBQ](#), Thursday, May 16, 5-7pm, Ravenna Brewing
 - Capstone, May 31, 2024, 3-6pm, HUB Ballroom
 - Graduation, June 7, 2024, 10am-12pm, HUB Ballroom
 - PhD Recognition Celebration following HCDE Graduation at the Burke Museum.
- Updates on IT transition plan, maternity leave plan/interim support, meeting with committee chairs, Becky Rooney retiring (Summer)
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

| <u>Topic</u> | <u>Notes</u> |
|-------------------------------|--|
| Approval of 2/28/2024 minutes | -Motion to approve 2/28/2024 faculty meeting minutes by Nadya, seconded by Brock. Motion approved. 14 approve, 2 abstain, 0 not approve |
| BSPC | -Program changes moving forward -Feedback on foundations sequence -More possible faculty lines for expanding program |

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|-----------------------|---|
| | -End of year faculty review for all faculty that taught in UG program |
| MSPC | -All reviews should be done by end of today–if not done please do so. -Added new 2 credit course -Looking at enrollment patterns for next year |
| PHD | -Visit days March 7 and 8. Please participate. -Successful in getting college fellowships -Annual review May 3. Keep in mind reviews due 2 weeks prior. -Academic student employee negotiations -Summer appointment questions for students -Big graduating class this year |
| MHCI+D | -Current cohort doing capstone -Closing out admissions review for next cohort with about 42 seats -Alumni council meeting spring quarter with BIPOC working group -Benchmarking update -Industry partnership update -Seattle Public Library, Equity and Technology conference -Prototyping showcase is Monday 4-6pm |
| Outreach Committee | -Engineering Discovery Days, May 2-3, please participate and encourage students |
| External Partnerships | -Mikey Award update -Husky Giving day April 4. First time CoE supporting individual departments–working on targeted emails to alumni champions. Help amplify message. |

S/D/G= Sharing Information, Decision, Gather Input

Old Business

| Topic | Desired Outcome |
|---|---|
| Update dept facilities, equipment & other resources; senior research development officer hire | -Update dept facilities, equipment & other resources -Community research presentations. Will load to intranet << link to document >> -Potential senior research development officer hire << link to document >> |

New Business

| <u>Topic</u> | <u>-Desired Outcome</u> |
|--------------------------|--|
| Mikey Award | -Discuss 2024 Mikey Award nominee. Vote link |
| Graduation speaker | -Discuss graduation speaker ideas -Tabled until next meeting |
| New Canvas Administrator | -Discuss new Canvas administrator. Alanna will replace Scott. -Discussion that program directors should have access as well |

Executive session. Motion to go to executive session Naday, seconded by Brock. Motion approved.

| <u>Topic</u> | <u>Desired Outcome</u> |
|-------------------------------------|------------------------|
| Research Assistant Professor search | -Update |
| Assistant Professor search | -Update |
| Teaching track search | -Update |

Motion to adjourn Leah, seconded by Jennifer. Motion approved.