

HCDE Faculty Meeting Minutes draft
January 10, 2024, 9:30-11:30 a.m.
HUB 332 and <https://washington.zoom.us/j/96499007000>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Mark Zachry

Faculty Absent: Cecilia Aragon, Tyler Fox (sabbatical), Charlotte Lee, Linda Wagner

Others present: Nancy Allbritton, Laura Davis, Melissa Ewing, Stacia Green, Shanna Hirsch, Meghan Oxley, Summer Dela Cruz Parkes, Leah Pistorius, James Pierce

Reminders/Announcements (5 minutes)

- UX Speaker Series, Thursdays at 4pm, Gowen Hall
- Save the date:
 - PhD visit days, March 7 and 8
 - Alumni BBQ, Thursday, May 16 at 4pm
 - Capstone, May 31, 2024, 3-6pm, HUB Ballroom
 - Graduation, June 7, 2024, 10am-12pm, HUB Ballroom
 - PhD Recognition dinner
- HCDE Community Research Presentations 2024, TBD, Halcyon Brewing, [8564 Greenwood Ave N](#) (Research Committee)
- Updates on projects, grants, classes, research
- AI brown bag, every other Thursday

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 11/29/2023 minutes	-Motion to approve 11/29/2023 faculty meeting minutes by Nadya, seconded by Mark Z. Motion approved. 17 approve, 2 abstain, 0 not approve

S/D/G= Sharing Information, Decision, Gather Input

<u>Topic</u>	<u>Notes</u>
BS Program Update	-Challenge finding classroom space. Will need to schedule some classes earlier. Let Brock know if interested in early classes. Suggestion to message now to students. -HCDE 499 special projects: BSCP approved rename to individual undergraduate research.

MS/UCD Program Update	<ul style="list-style-type: none"> -Reviews for applications in coming weeks. -Fellowship update -UCD certificate administration to grad school -Working on over enrolling of classes -DUB seminar removed from MS program
PhD Program Update	<ul style="list-style-type: none"> -Thanks for all your review work. Interviews happening now. Please try and do them before the PhD admissions meeting on Jan. 24. -TA quarters and how to support students. Sean to send out guidance. -Visit days March 7 and 8
Infrastructure Committee	<ul style="list-style-type: none"> -Working adding CAMS card access -Old mural is now gone -Free space in some rooms on campus if design oriented -New classroom in Sieg 433 will be done soon -Computer labs in Wilcox, etc. Ask Scott. -IEB use–resend survey
MHCID update	<ul style="list-style-type: none"> -Still working on benchmarking -Admissions: looking at them in a more critical way. -Excited about Capstone projects this year.
Chair Updates	<ul style="list-style-type: none"> -Grad student union update. Labor actions after contract expires possible (30 April 2024) -EAB meeting update -Summer teaching requests -If anyone is interested in the stackable MS degrees in the COE so far, Slide 29 of our EAB deck shows the certificates available now that can be stacked. The purple circles are the currently available stackable MS degrees: <<link to slides>>

❖ **10:10am: Special Presentation by Nancy Allbritton, Dean, College of Engineering, on Student Fees changes (15 min)**

Break

Old Business

<u>Topic</u>	<u>Notes</u>
Faculty Leave Guidelines	<ul style="list-style-type: none"> -Discuss leave guidelines and vote <<link to document>> Tabled for next meeting
ABET status	<ul style="list-style-type: none"> -Tabled until next meeting

Research Assistant Professor search	-Reviewing applications now
Teaching track search	-Please send link to your networks -Reviews start Feb. 26

New Business

<u>Notes</u>	
Faculty Hiring Voting Guidelines	-Please review guidelines. -Motion to vote on guidelines. Motion approved. 13 approved, 5 abstain, 0 not approve << link to document >>

Executive session. Motion to go to executive session Nadya, seconded by Mark Z. Motion approved.

<u>Topic</u>	<u>Desired Outcome</u>
TT Search	-Discuss final five candidates to bring for campus visits

Motion to go adjourn Beth, seconded by Nadya. Motion approved.