

HCDE Faculty Meeting minutes
November 1, 2023, 9:30-11:30am
Sieg 329 and <https://washington.zoom.us/j/96499007000>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cecilia Aragon, Tyler Fox, (sabbatical)

Others present: Mary-Colleen Jenkins, Melissa Ewing, Stacia Green, Meg Molstead, Summer Dela Cruz Parkes, Leah Pistorius

Reminders/Announcements (5 minutes)

- PhD Prelims, Friday, Nov. 17, 9:30-5, Allen Library Auditorium
- Faculty Reading Group, Thursday, Nov. 30, 12-1pm, Sieg 429, lunch provided
- Updates on projects, grants, classes, research
- Use Testing.dot com
- HCDE Holiday party, Dec. 8, 4:30-6:30pm, HUB Bowling Alley
- Mary-Colleen Jenkins special presentation on accessibility. Please reach out to her if questions and to work with her.

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 10/4/2023 minutes	-Motion to approve 10/4/2023 faculty meeting minutes by Daniela, seconded by Alan. Motion approved. 22 approve, 1 abstain, 0 not approve

S/D/G= Sharing Information, Decision, Gather Input

<u>Topic</u>	<u>Notes</u>
BS Program Update	-Add code reminders -Task force to work on consistent scheduling

MS/UCD Program Update	-Planning admissions review with new first round program -Pilot project to make sure students are committed to classes -Capstone planning update -UCD from PCE to Graduation School–proposal is coming up in winter quarter
PhD Program Update	-PhD prelims coming up -Sustainability of program through summer. Take a realistic look at what you can support.
External Partnerships	-New committee: working on agenda, fundraising, partnerships, ways to engage alumni
Faculty Support Committee	-New committee: Reminder about mentoring. Take a look at policy on intranet. Teaching awards reminder.
MHCID update	-Updates from Ana
Chair Updates	-Federal relations looking for input on Federal priorities. Julie sending email and please give your input by Nov. 15. -Please get your RAs hired for winter now. Let Summer know asap.

Break

Old Business

<u>Topic</u>	<u>Notes</u>
TT Search	-Update on search -Discussed timeline–share with faculty -If you are getting questions from candidates, please reach out to Leah for template to send. -Make deadline next year’s due date 11/1 -Post in person interview meetings on faculty calendar
Research Assistant Professor search	-Working on getting the ad approved -Committee working on rubric

New Business

<u>Topic</u>	<u>Notes</u>
Visiting Scholar	-Introduction to Fu Ren Lin, visiting professor from Tawain coming in December
New space opportunities for the Interdisciplinary Engineering Building (IEB)	-Allocating resources in new IEB: project space, curricular space, classroom space, student and advising. Please take the survey sent out.
HCDE Safety flip chart	-Training on how to use flip chart -Sign up for UW Alerts: https://www.washington.edu/safety/alert/
Assistant/Associate teaching professor search ad	-Discuss ad -Motion to approve ad with edits from search committee. Motion approved. 13 approve, 1 abstain, 0 don't approve.
Faculty Leave Guidelines	-Introduce leave guidelines for review. Tabled discussion until next meeting. Please review before next meeting. << link to document >>

No executive session. Motion to adjourn by Julie, seconded by Leah. Motion approved.

<u>Topic</u>	<u>Desired Outcome</u>
Adjunct Faculty appointment	-private vote online