

HCDE Faculty Meeting Minutes draft
April 19, 2023, 9:30-11:30 a.m.
Sieg 329 and <https://washington.zoom.us/j/99321153901>

Faculty present: Cecilia Aragon, Arpita, Cindy Atman, Sarah Coppola, Sayamindu Dasgupta, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Gary Hsieh, Julie Kientz, Beth Kolko, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, Daniela Rosner, Linda Wagner, Mark Zachry

Faculty Absent: Brock Craft, Mark Haselkorn, Charlotte Lee, (sabbatical), David Ribes (sabbatical), Kate Starbird, Jennifer Turns,

Others present: Laura Davis, Stacia Green, Meghan Oxley, Summer Dela Cruz Parkes, Kathleen Rascon

Reminders/Announcements (5 minutes)

- Summer Hiatus reminder
- UW Financial Transformation update (Summer/Laura)
- Save the dates:
 - ~~Pat's retirement party (finally), April 21, 1-4pm, Magnuson Brewery, 7801 62nd Ave NE, Seattle, WA 98115~~—Cancelled
 - HCDE Alumni BBQ, May 12, 4-7pm, Center for Urban Horticulture, sign up [here](#)
 - Merit Review, May 19, 9am-2pmish, Sieg 329
 - Andy's retirement party, Friday, May 19, 3-5pm, Gates Commons (appetizers/beer/wine/non-alcoholic punch); 5-8pm continues at Magnuson Brewery
 - HCDE EAB meeting, May 31, 8-1pm, HUB 340
 - HCDE Capstone Showcase, May 31, 5-8pm, HUB Ballroom (Melissa)
 - HCDE Graduation, June 9, 10am-12pm, HUB Ballroom—***Please have regalia orders to Jane before May 1. There will be a steamer available a few days prior to graduation for you to steam your own regalia.***
 - HCDE Fall Retreat, Sept. 19 and 20, Alderbrook Resort, 10 E Alderbrook Dr, Union, WA 98592

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 03/29/2023 minutes	-Motion to approve 03/29/2023 faculty meeting minutes by Mark Z., seconded by Ana. 17 approve, 0 not approved, 0 abstain. Motion approved.

S/D/G= Sharing Information, Decision, Gather Input

<u>Topic</u>	<u>Notes</u>
BS Program Update	-BS applications for interest changers in review
MS/UCD Program Update	-Looking at starting capstone earlier. Will come back with formal proposal. -Acceptance for next class at 97 right now
PhD Program Update	-Final cohort: 14-15 accepted -May 1 and 8 prelims -Nov 17 fall prelim, Dec. 1 backup
MHCID	-33 accepts for 42 seats next cohort -June 30 10-year anniversary celebration -Reevaluating program and looking at moving space for better access
Chair Updates	-Graduation speaker will be Chris Reid -Provost candidates coming to campus next couple of weeks

Old Business

New Business

<u>Topic</u>	<u>Notes</u>
Student Graduation Awards	-Motion from committee to gather more nominations and committee to make final decisions. Motion passed.
HCDE 555 Design Inquiry syllabus approval	-Development of this course was already approved with PhD curriculum changes. This is to discuss/vote on specific syllabus. Vote to approve syllabus. Approval passed. 14 approved, 2 abstain, 0 don't approve.
Space Policy update	-Policy updates from committee. -Motion from committee to approve changes. 13 approved, 2 abstain, 0 not approved. Motion passed.
Director of Research Position	-Potential hiring of research director to support faculty and staff. Would CoE be able to help more? Return on investment?
Consolidation of department committees	-Discussion on merging some committees. What combination makes sense? Better shared leadership possibilities. -Reconfiguring committees every year is cumbersome, lower cognitive load. Decision making less nimble with larger committee.

	-Continue discussion in future meetings.
UCD Certificate participation planned in CoE Masters of Interdisciplinary Engineering	-Move UCD certificate participation into CoE's interdisciplinary engineering program. Move from PCE to PCE Graduate School management. Motion to approve along with new HCDE 525 course. Motion passed. 14 approved, 2 abstain, 0 don't approve.
New Course Proposal: HCDE 525 Emerging Issues in HCDE	-Discussion during UCD Certificate participation planned in CoE Master of Interdisciplinary Engineering. Motion to approve bundled with above.

Motion to go into executive session by Andy, seconded by Alan.

Executive Session

<u>Topic</u>	<u>Desired Outcome</u>
New Adjunct/Affiliate faculty	-discussion and private votes
Tenure Track search update	-update

Motion to adjourn by xxx, seconded by xxx. Motion approved.