

**HCDE Faculty Meeting Minutes draft**  
**March 29, 2023, 9:30-11:30 a.m.**  
**Sieg 329 and <https://washington.zoom.us/j/99321153901>**

Faculty present: Cecilia Aragon, Arpita, Cindy Atman, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, Alan Marks, David McDonald, Ana Pinto da Silva, Nadya Peek, Daniela Rosner, Kate Starbird, Linda Wagner, Mark Zachry

Faculty Absent: Charlotte Lee, (sabbatical), Sean Munson, David Ribes (sabbatical), Jennifer Turns

Others present: Nancy Allbritton, Laura Davis, Melissa Ewing, Stacia Green, Caitie Lustig, Meghan Oxley, Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon

Reminders/Announcements (5 minutes)

- Financial Transformation (Summer)
- Summer Hiatus (Summer)
- Save the dates:
  - Pat's retirement party (finally), April 21, 1pmish-4ishpm, Timing and location TBD (Stacia)
  - Merit Review, May 19, 9am-2pm, Sieg 329
  - HCDE Capstone Showcase, May 31, 5-8pm, HUB Ballroom (need judges)
  - HCDE Graduation, June 9, 10am-12pm, HUB Ballroom (Stacia reminder)
  - HCDE Fall Retreat, Sept. 19 and 20, Alderbrook Resort ([availability survey](#), please take by Friday, March 31, 12pm)

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

*Dean Nancy Allbritton, CoE update*

<u>Topic</u>	<u>Notes</u>
Approval of 03/10/2023 minutes	<b>-Motion to approve 03/10/2023 faculty meeting minutes by Nadya, seconded by Brock. 14 approved, 2 abstain. Motion approved.</b>

***S/D/G= Sharing Information, Decision, Gather Input***

<u>Topic</u>	<u>Notes</u>
BS Program Update	-Accepting applications for interest changers -5 students needing experiential learning credits–check with Meghan if room -If doing DRG, please let Leah P. know as soon as you can
MS/UCD Program Update	-Thanks to admissions committee. Huge thanks to Alanna and Alex. -Visit days this Friday and Monday

PhD Program Update	-11 accepted so far
MHCID	-10 accepted so far for next cohort
Outreach Committee	<ul style="list-style-type: none"> <li>-Relaunch K-12 Outreach Program in 2023-24</li> <li>-Enhance &amp; codify participation in Engineering Discovery Days</li> <li>-Develop a regular series of design jams / hackathons / workshops...</li> <li>-Outreach Committee to oversee all initiatives</li> <li>-Enlist SA and GSA reps on Outreach Committee</li> </ul>
Chair Updates	-Link to Teaching Resources drive - there is a folder called "Mental Health & Teaching" that has the sample slides and some additional resources we're compiling - feel free to add anything else you know about: <a href="https://drive.google.com/drive/u/0/folders/0AOsljKStC5IIUk9PVA">https://drive.google.com/drive/u/0/folders/0AOsljKStC5IIUk9PVA</a>

### **Old Business**

<u>Topic</u>	<u>Notes</u>
BS Program changes	Continue discussing BS program changes. Please review materials for discussion. <b>-Changes to BS Program approved, 16 approved, 3 not approved, 0 abstain.</b> << <a href="#">link to document</a> >> << <a href="#">slides link</a> >> << <a href="#">vote link</a> >>

### **New Business**

<u>Topic</u>	<u>Notes</u>
Director of Research Position	-Tabled for next meeting

**Motion to go into executive session by Nadya, seconded by Sarah.**

### **Executive Session**

<u>Topic</u>	<u>Desired Outcome</u>
Tenure Track search update	-Update on search

**Motion to adjourn by Nadya, seconded by Brock. Motion approved.**