

HCDE Faculty Meeting Minutes draft
June 1, 2022, 9:30-11:30 a.m.
Sieg 329 and <https://washington.zoom.us/j/96196665441>

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Andy Davidson (sabbatical), Kristin Dew, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, David McDonald, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Irini Spyridakis, Mark Zachry

Faculty Absent: Cindy Atman (sabbatical), Leah Findlater, Charlotte Lee, Kate Starbird, Jennifer Turns (sabbatical), Linda Wagner

Others present: Stacia Green, Melissa Ewing, Kenya Mejia, Meghan Oxley, Summer Dela Cruz Parkes, Kathleen Rascon

Reminders/Announcements (5 minutes)

- Save the date:
 - HCDE External Advisory Board meeting, June 6, 9-1, Sieg 329
 - Capstone Showcase, June 6, 5pm, HUB Ballroom
 - PhD Ceremony, June 7, 4:30pm, HUB 250
 - Graduation, June 8, 10am, HUB Ballroom

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

| <u>Topic</u> | <u>Notes</u> |
|-------------------------------|--|
| Approval of 4/27/2022 minutes | -Motion to approve 5/25/2022 faculty meeting minutes by Tyler, seconded by Brock. 1 abstain. Motion approved. |
| BSPC updates | -Summer update |
| MSPC | -Transition to new co-directors update -MS program survey |
| PHDPC | -Please complete draft text for Annual Review letter by Friday, 3 June. If you are recommending a status other than satisfactory, please work with Kathleen and Sean on what next steps we recommend/require of the student. -Please complete any reviews for spring prelims by Friday, 3 June. -The Fall preview series supported aligning applicants with our recruitment goals. If you would like to present or do a FAQ, please work |

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| | with Kathleen to organize. We'd love to do 1-2 in August if it works for you. |
| Chair Update | -Reminder to send Summer and Julie staff kudos -If you think you will need space as part of new center or grant, we will need to involve CoE at the grant submission stage |

S/D/G= Sharing Information, Decision, Gather Input

Old Business

| <u>Topic</u> | <u>Notes</u> |
|---------------------------------|--|
| Retire BS Program HCI Option | -Discussion and vote. Committee voted to approve retirement. Faculty approved retirement. |
| Fall Retreat | -Overnight vs all day. Please give feedback on survey Julie emailed. |

New Business

Motion to go into Executive Session by Tyler, seconded by Brock. Motion Approved

Executive Session

| <u>Topic</u> | <u>Desired Outcome</u> |
|---|------------------------------|
| Assistant/Associate Teaching Professor search | -discussion and private vote |

Motion to adjourn by Beth, seconded by Tyler. Motion approved.