

HCDE Faculty Meeting Minutes draft

May 25, 2022, 9:30-11:30 a.m.

<https://washington.zoom.us/j/96196665441>

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Andy Davidson (sabbatical), Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Sean Munson, David Ribes, Daniela Rosner, Kate Starbird, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman (sabbatical), Mark Haselkorn, Nadya Peek, Irimi Spyridakis, Jennifer Turns (sabbatical)

Others present: Stacia Green, Melissa Ewing, Meghan Oxley, Summer Dela Cruz Parkes, Kathleen Rascon, Jane Skau

Reminders/Announcements (5 minutes)

- Save the date:
 - Capstone Showcase, June 6, 5pm, HUB Ballroom
 - PhD Ceremony, June 7, 4:30pm, HUB 250
 - Graduation, June 8, 10am, HUB Ballroom

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 4/27/2022 minutes	-Motion to approve 4/27/2022 faculty meeting minutes with 1 change, by Tyler, seconded by Brock. 1 abstain. Motion approved.
BSPC updates	-DTC update
MSPC	-123 incoming students in the fall. 50% are international students -Tabling curricular changes. Will have MSPC work on them next year. -New co-chairs starting next year: Daniela and Mark Z.
PHDPC	-Recognition ceremony update -PhD curriculum changes approved -Annual review letters due by end of week -Please update recruitment statements -Prelims forms due
CEP Update	-Update on ENGR 231 required course. Have had 50% of instructors leave and looking for new instructors. -CEP will provide syllabus template that has been approved.

Chair Update	-Media relations update. Offer trainings for faculty. -Retreat updates. Survey will be sent soon. -Committee preferences survey will be sent before end of quarter
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S/D/G= Sharing Information, Decision, Gather Input

Old Business

<u>Topic</u>	<u>Notes</u>
HCDE 592 name change	-HCDE 592 name change discussion. Change to Capstone Planning and Research. BSPC recommends name change. Faculty approves change.

New Business

<u>Topic</u>	<u>Notes</u>
BS Program Course Retirements	-The motion is to approve BSPC Committee recommended course retirements except for HCDE 455. BSPC recommends course retirements except HCDE 455. Faculty approves retirements.
Retire BS Program HCI Option	-Discussion will continue at 6/1 faculty meeting

Motion to go into Executive Session by Beth, seconded by Tyler. Motion Approved

Executive Session

<u>Topic</u>	<u>Desired Outcome</u>
Graduate Faculty Associate Teaching Professor hire	-discussion and private vote
CoE Council on Educational Pay seat	-discussion and private vote

Assistant/Associate Teaching Professor search	-discussion
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Motion to adjourn by xxxx, seconded by xxx. Motion approved.