

**HCDE Faculty Meeting Minutes Draft**  
**April 27, 2022, 9:30-11:30 a.m.**  
**Sieg 332 and <https://washington.zoom.us/j/96196665441>**

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Andy Davidson (sabbatical), Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Gary Hsieh, Julie Kientz, Beth Kolko, David McDonald, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Irini Spyridakis, Kate Starbird, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman (sabbatical), Mark Haselkorn, Charlotte Lee, Jennifer Turns (sabbatical)

Others present: Stacia Green, Melissa Ewing, Summer Dela Cruz Parkes, Kathleen Rascon, Liz Young

Reminders/Announcements (5 minutes)

- Save the date:
  - Distinguished Lecture, May 10, 4pm (sign up for individual sessions coming soon)
  - Alumni BBQ, Friday, May 20, 6pm
  - Capstone Showcase, June 6, 5pm, HUB Ballroom
  - Graduation, June 8, 10am, HUB Ballroom

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 3/30/2022 minutes	<b>-Motion to approve 3/30/2022 faculty meeting minutes, by Beth, seconded by Daniela. 1 abstain. Motion approved.</b>
BSPC updates	-Completed admissions review for transfers and interest changers. Thanks to all that helped. 61 applications reviewed. Accepted 21. 35% of cohort is made up of interest changers. -Committee will look at revising essay prompts. Check with Brock if you would like to help
MSPC	-Will look at two surveys in next MSPC meeting.
PHDPC	-May 16 Spring prelims. Need reviewers–talk to Sean if interested. -Wed, May 18 PhD reviews -PhD recognition ceremony June 7 -Fall preview series again next year. If interested in prerecording

	presentation over summer, please let Sean know.
Chair Update	<ul style="list-style-type: none"> <li>-Title IX training update</li> <li>-Merit review reminder. Materials in by May 6</li> <li>-Summer hiatus plans due May 13. Summer grant writing application out soon for 3% support.</li> <li>-Email coming soon re: new Slack server</li> <li>-CoE new director of new initiatives.</li> <li>-CoE new incident reporting system.</li> <li>-Potential offsite retreat</li> </ul>

***S/D/G= Sharing Information, Decision, Gather Input***

**Old Business**

Topic	Notes
New Teaching Professor search	-29 applications received, 2 rounds of reviews. Agreed on 11 phone interviews (3 have withdrawn). Setting up full day virtual visits for 4-5 candidates. Please keep an eye out for those soon to fill in schedule.
PhD Curriculum change	<ul style="list-style-type: none"> <li>-Thanks for all the feedback.</li> <li>-Change to remove Design Thinking as requirement</li> <li>-Change requirements for 544 and 545 to include competency statement. Pre approve substitutes.</li> <li>-Committee approved changes, <b>faculty approved committee recommendations.</b></li> </ul>

**New Business**

Topic	Notes
2022 Student Graduation Awards	<b>-Slate of student graduation award nominations approved</b>
New MS courses HCDE 528, 529; 592 name change	<ul style="list-style-type: none"> <li>-Discussed two new courses</li> <li><b>-HCDE 528 and HCDE 529 approved</b></li> <li>-HCDE 592 name change tabled until next meeting</li> </ul>
Reviewing Variable Credit policy	-update on variable credit policy web site and internship web site

**Motion to go into Executive Session by Beth, seconded by Tyler. Motion Approved**

**Executive Session**

<u>Topic</u>	<u>Desired Outcome</u>
Visiting Associate Professor	-discussion and private vote
HCID Director/Associate /Assistant Teaching Professor	-discussion and private vote

**Motion to adjourn by Nadya, seconded by Daniela. Motion approved.**