

HCDE Faculty Meeting Minutes Draft
March 30, 2022, 9:30-11:30 a.m.
Sieg 332 and <https://washington.zoom.us/j/96196665441>

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Sayamindu Dasgupta, Andy Davidson (sabbatical), Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Kate Starbird, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman (sabbatical), Irini Spyridakis, Jennifer Turns (sabbatical)

Others present: Stacia Green, Melissa Ewing, Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon

Reminders/Announcements (5 minutes)

- MS Visit Day, April 1
- HCDE Research Series, Mondays at 11:30am
- Save the date:
 - Distinguished Lecture, May 10, 4pm (sign up for individual sessions coming soon)
 - Alumni BBQ, Friday, May 20, 6pm
 - Capstone Showcase, June 6, 5pm, HUB Ballroom
 - Graduation, June 8, 10am, HUB Ballroom

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 3/2/2022 minutes	-Motion to approve 3/2/2022 faculty meeting minutes, by Brock, seconded by Tyler. 1 abstain. Motion approved.
BSPC updates	-All ad codes inquiries should go through academic services. -DTC students. Application cycle closes April 5
MSPC	-All ad codes inquiries should go through academic services. -985 total applications received, 905 reviewed, 149 offers, 80 waitlist, 48 accepted so far.
PHDPC	-Annual review process. Confirm funding with students. -State-based masters added to program. -Grad School Medal and Distinguished Dissertation award nomination deadline in mid-April. Please let Sean know of any nominations. -Admitted students: wait list, if ready please let Sean know.

Research Committee	-Email coming for Distinguished Lecture sign-ups -Research cluster updates
Awards Committee	-Graduating student awards update -Self nominating awards, external awards
Chair Update	-Masks strongly recommended. Designated eating spaces now gone. -Dan would like to know of any HCDE registered student organizations. Let Julie know. -Ken Yasuhara Engineering Teaching & Learning assessments -Title IX required training by 4/15.

S/D/G= Sharing Information, Decision, Gather Input

Old Business

<u>Topic</u>	<u>Notes</u>
New Teaching Professor search	-Timeline review
PhD Curriculum change	-Update on input/changes

New Business

<u>Topic</u>	<u>Notes</u>
2022 Merit review process	-Discuss changes to merit process for 2022 -Motion to approve process by Beth, seconded by Daniela. Motion approved.
Industry Capstone feedback	-Update on CoE interdisciplinary capstones. Feedback to Mark Zachry.
Community Affiliate Program	-Tabled for next faculty meeting
Slack proposal	-Discussion on having one professional account for HCDE employee business only and use free version for other existing social channels, communications

Motion to go into Executive Session by Daniela, seconded by Beth. Motion Approved

Executive Session

<u>Topic</u>	<u>Desired Outcome</u>
Visiting Scholar	-Discussion and private vote

Motion to adjourn by Beth, seconded by Tyler. Motion approved.