HCDE Faculty Meeting Minutes Draft
December 1, 2021, 9:30-11:30 a.m.
Sieg Building 332
https://washington.zoom.us/j/96196665441

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Kristin Dew, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Gary Hsieh, Julie Kientz,Charlotte Lee, David McDonald,Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Irini Spyridakis, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman (sabbatical), Andy Davidson (sabbatical), Beth Kolko

Others present: Stacia Green, Melissa Ewing, Leah Pistorius, Kathleen Rascon

Reminders/Announcements (5 minutes)

- Main Office to be closed December 24-December 31
- Capstone sponsor reminder: still accepting capstone sponsors for another week. Please reach out to your networks
- HCDE Network Night, Feb. 7, 2022, 4:30-7pm
- Save the date:
    - Capstone Showcase, June 6, 5pm, HUB Ballroom
    - Graduation, June 8, 10am, HUB Ballroom

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

Topic	Notes
Approval of 11/03/2021 minutes	-**Motion to approve 11/3/2021 faculty meeting minutes by Mark Z, seconded by Brock. 3 abstain. Motion approved.**
BSPC updates	-Working at 2022-2023 classes -ABET update
MSPC	-Working on 2022-2023 classes -New course and curriculum changes
PHDPC	-Announce the PhD Research grant program: first cycle due Jan 10. -Go over the application review process this year. 141 applications received. -interviews 2nd and 3rd week of January -Please get prelims reviews in as soon as you can

Research	-Announced Lucy Suchman for our Distinguished Lecture series, May 10, 2022.
Diversity Committee	-Please spread the word about DEI mini-grants -New updated website to DEI work
IEB Committee	-New Interdisciplinary Enginnering Building updates
Chair Updates	-Thank you to Susan for stepping up as Interim Administrator -GCCR updates and budget approvals due--please submit by Dec. 10 -End of year tax forms follow-up from Susan: if paid someone more than $200/year, need to send 1099 form -Super computer Hyak: university resource available for research use--if interested please talk to Julie. -CoE/Med School liaison: looking for health related research -Post award support to share resources (web development, educational outreach, curriculum development, project coordinator, editors, statistitions, writing support, etc.) -Please use properly licensed software -CRA workshop on computing -COVID update: W2022 to look much like AU2021 -Hybrid teaching discussion-Program manager messaging at the beginning of Winter quarter. Check on resources from CoE/PCE.

S/D/G= Sharing Information, Decision, Gather Input

Break

Old Business

Topic	Notes
Canvas Access Policy	-Tabled
Course buyout policy	-Tabled
MHCID Director search	-Ad has been submitted to Interfolio for approval

New Business

Topic	Notes
P&T policy update	-Tabled
Potential teaching track hire	-Potential late-stage hire. Nancy would support.

Motion to adjourn by Julie, seconded by Daniela. Motion approved.