

## HCDE Faculty Meeting Minutes Draft

June 2, 2021, 9:30-11:30am

Via Zoom <https://washington.zoom.us/j/91509254486>

Faculty present: Cecilia Aragon, Cindy Atman, Sarah Coppola, Brock Craft, Andy Davidson, Kristin Dew, Tyler Fox, Sucheta Ghoshal, Mark Haselkorn, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Irini Spyridakis, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Leah Findlater, David McDonald (sabbatical)

Others present: Summer Parkes, Melissa Ewing, Kathleen Rascon, Stacia Green

### Reminders/Announcements (5 minutes)

- Save the Dates:
  - Capstone Showcase, June 7 and 8 (Melissa would like a few minutes)
  - HCDE Graduation, June 9, 2pm
  - HCDE Fall retreat, Sept. 21
  - Research taskforce update for fall retreat
- Record your own personal video for graduates here:  
<https://app.vidhug.com/congratulations-hcde-class-of-20/SJDpCKddu/record>

### Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 5/19/2021 minutes	<b>-Motion to approve 5/19/2021 faculty meeting minutes by Andy, seconded by Mark. 2 abstain. Motion approved with changes.</b> -Check if we can put approved or not approved in executive session notes in minutes.
BS Program Update	-Two new peer advisors for next year -With increase in DTC students, UG classes filling up and upper-class students not finding space Hybrid learning options for fall--reach out to Brock with questions, if you'd like to add that option. Julie to possibly send message to instructors.
MS/UCD Program Update	-Any hybrid options should be discussed with program directors/advisor -Update website with hybrid class notes -Adding diversity statement for internal fellowships -Changes to certificate program

PhD Program Update	-Review letters set to go out soon -Working with newly admitted students on visa issues
Graduation Committee	-Set for graduation with two rehearsals -Please record a congrats video if you can
Diversity Committee	-Two weeks of nominations to join committee and now in election phase -If any issues, send Daniela email
Chair Updates	-2% raises approved, pending regents approval -Expect in-person instruction for fall -Asked for committee feedback. Smaller committees, can any be combined, form new ones, focused "micro-taskforce." -UW IT Google drive response to changes in business model

***S/D/G= Sharing Information, Decision, Gather Input***

**Break**

**Old Business**

<u>Topic</u>	<u>Notes</u>
ABET committee	-Review of work meeting Friday. Thanks to all of you that joined in. -Reach out to Brock if questions/concerns. Brock will share the Miro board.
MHCI+D hire	<b>-Motion for HCDE to be listed in the HCID Associate Director job description as a potential home unit. (CSE is lead, iSchool is back up, HCDE could be depending on hire). Motion approved.</b>

**Motion to go into executive session by Brock, seconded by Mark. Motion approved.**

<u>Topic</u>	<u>Notes</u>
New Affiliate & Adjunct Faculty & New Graduate Faculty appointment	-Discussion on new affiliate appointment. <b>-Motion to approve affiliate appointment by Daniela, seconded by Tyler. Private vote.</b> <b>-Motion to approve graduate faculty appointment by David R., seconded by Daniela. Private vote.</b>

**Motion to adjourn by Andy, seconded by Charlotte. Motion approved.**