

Draft HCDE Faculty Meeting Minutes

January 27, 2021, 10:30-11:30am

Via Zoom <https://washington.zoom.us/j/91509254486>

Faculty present: Cecilia Aragon, Cindy Atman, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Sarah Coppola, Charlotte Lee, David McDonald (sabbatical), Irini Spyridakis

Others present: Susan Carpenter-Brandt, Melissa Ewing, Stacia Green, Alex Llapitan, Leah Pistorius, Kathleen Rascon,

Reminders/Announcements (5 minutes)

- Sustained Dialogue mentor training, Fridays, Jan. 8-March 12, 9:30-11am
- PhD Admissions meeting, Feb. 3, 2021, 9-12
- HCDE Town Hall, Feb. 25, 4pm, Register [here](#)
- PhD Visit Days, March 4 & 5
- Reminder: to fill in the HCDE Collaborations list: [link](#) (This is ongoing to help us track the number and types of collaborations we have over the years.)
- [Sign up](#) to participate in [Erolin Solutions](#) external DEI assessment of CoE
 - FACULTY AND STAFF SESSIONS:
 - Thursday, February 4, 8-9 am, 12-1 pm
 - Monday, February 8, 8-9 am, 12-1 pm
 - Wednesday, February 10, 8-9 am, 12-1 pm
 - Friday, February 12, 8-9 am, 12-1 pm

S/D/G= Sharing Information, Decision, Gather Input

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 1/6/2021 minutes	-Motion to approve 01/06/2021 faculty meeting minutes by Beth, seconded by Mark. 3 abstain. Motion approved.
BS Program Update	-Reminder about reviewing for admissions -Guidance on how to admit non-HCDE students to DRGs -ABET taskforce members will be reaching out about classes

MS/UCD Program Update	-985 MS applications (30% increase) -Reviewers should expect about 30 apps to review. Lots of alumni volunteered to help review. -Summer course proposal will be out soon
PhD Program Update	-PhD application review thanks -Visit Days, March 4 and 5: lab meetings open that week. Please send feedback to Sean.
Chair Updates	-Soliciting feedback on teaching assignments for next AY--please send to Julie/curriculum committee -ExComm: budget update--provisio still intact? Still modeling some budget cuts.

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Old Business

<u>Topic</u>	<u>Notes</u>
PhD Rotations	-Update and discuss rotations << link to document >> -Document successes -Budget discussion and funding rotations
Space Committee	-Working on phased plan for moving -What will it take for your office to be packed up [stuff into boxes]? Think through and share with Cecilia/Julie. -Time limitations? -Student space--work with individual labs -Will continue discussion next meeting

New Business

<u>Topic</u>	<u>Notes</u>
MS new application form	-Same rubric but newer score form. Whole numbers please. << link to document >>

Motion to adjourn meeting by Tyler, seconded by Jennifer. Motion passes.