

Draft HCDE Faculty Meeting Minutes

January 6, 2021, 9:30-11:30am

Via Zoom <https://washington.zoom.us/j/91509254486>

Faculty present: Cecilia Aragon, Sarah Coppola, Brock Craft, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Kate Starbird, Irini Spyridakis, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman, Andy Davidson, Charlotte Lee, David McDonald (sabbatical)

Others present: Susan Carpenter-Brandt, Melissa Ewing, Stacia Green, Kathleen Rascon, Liz Young

Guests: Allison M. Hishikawa, Honsong Ling, Aileen Trilles, Patriya Wiesmann, Ethel Xu

Reminders/Announcements (5 minutes)

- HCDE External Advisory Board meeting, Dec. 10, 9-12pm, <https://washington.zoom.us/j/95641517897?pwd=bkxKR0pHTINTZWZSeHFMcmtiZz09>, Meeting ID: 956 4151 7897, Passcode: 972678
- Sustained Dialogue mentor training, Fridays, Jan. 8-March 12, 9:30-11am
- Save the Date: PhD Admissions meeting, Feb. 3, 2021, 9-12

S/D/G= Sharing Information, Decision, Gather Input

Aileen Trilles, ASE Grievances and How to Avoid Them presentation. Aileen will share slides. Offer letters need to be specific.

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 12/9/2020 minutes	-Motion to approve 12/9/2020 faculty meeting minutes by Nadya, seconded by Daniela. Motion approved.
BS Program Update	-Non-DTC admissions cycle coming up. Alex will send out email re: reviews. Expecting 150+ -Guidance on how to admit students to DRGs -300 level course instructors will be contacted by ABET committee for feedback
MS/UCD Program Update	-1,000+ applications open. Have 51 external reviewers, thanks to Kathleen. Rubric same but form has changed. -Working on summer course proposal form

PhD Program Update	-PhD admissions updates and timeline -Discussed interview selection overview and logistics. Keep an eye out for interview schedule. -Please complete any outstanding reviews
Diversity Committee	-Reviewing the survey that consultant is going to send out within next week for faculty and staff.
Chair Updates	-COVID updates: WA State guidelines on vaccine rollout, spring quarter likely to be remote teaching with potential for some in person instruction safely distanced/masked. Optimistic that fall quarter might be normal instruction. -CoE DEI consultant update

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Old Business

<u>Topic</u>	<u>Notes</u>
Teaching Preferences	-Review of teaching preferences for AY 2021-2022 -Please let email Julie quarter and budget for any buyouts -Lucid chart includes only full time faculty. Will fill in with LPTT and PhD students. PhD students should get first ask to teach. -Please reach out to curriculum committee with questions, concerns

New Business

<u>Topic</u>	<u>Notes</u>
Student/Faculty connection proposal	-Engage more with faculty. Please sign up on the table using document: << Link >>

Motion to adjourn meeting by Nadya, seconded by Beth. Motion passes.