

Draft HCDE Faculty Meeting Minutes

November 18, 2020, 9:30-11:30am

Via Zoom <https://washington.zoom.us/j/91509254486>

Faculty present: Cecilia Aragon, Cindy Atman, Sarah Coppola, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Sean Munson, Nadya Peek, David Ribes, Daniela Rosner, Kate Starbird, Irini Spyridakis, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Charlotte Lee, David McDonald (sabbatical)

Others present: Erin Baker, Melissa Ewing, Stacia Green, Kathleen Rascon

Reminders/Announcements (5 minutes)

- Research Discussion Seminar, Monday from 11:30-12:20:
<https://washington.zoom.us/j/98336985529>
- HCDE Alumni & Research Town Hall, Nov. 19, 12:30-1:30pm, [registration](#)
- HCDE Professor Cecilia Aragon in conversation with Jan Redford, a University Book Store [event](#), Tuesday, Nov 24, 6pm
- Save the Date: PhD Admissions meeting, Feb. 3, 2021, 9-12
- Captioning services:
<https://docs.google.com/document/d/1VhMwD3mM-IEMoufk2VgwBG6JYKSCd1DPnGen1xYyW6c/edit> Please schedule 10 days ahead of event.

S/D/G= Sharing Information, Decision, Gather Input

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 10/28/2020 minutes	-Motion to approve 10/28/2020 faculty meeting minutes by Tyler, seconded by Andy. 1 abstain. Motion passes.
BS Program Update	-Will discuss updates/changes during new business
MS/UCD Program Update	-Updating objectives to program
PhD Program Update	-Please get feedback forms in -Please get feedback to Sean re: HCDE 548 next quarter.

College Council	-College level discussion about having students serve on search committees. Send Gary feedback.
Diversity Committee	<ul style="list-style-type: none"> -Climate assessment -Training update with Dr. Anu, starting faculty meeting at 9am, Jan. 27 and Feb. 18 -College level meeting: departments looking to college for training support -Depts. interested updating curriculum -Thinking about BPC: Broadening Participation in Computing. A requirement of CISE proposals with NSF -Book club discussion -We launched the DEI Mini Grants last week! Open to all members of the HCDE community: https://www.hcde.washington.edu/dei-mini-grants
Curriculum Committee	<ul style="list-style-type: none"> -Spring 2021 teaching assignments--please let committee know if questions. -Look at calendar for timing of class--let program managers know if you have questions.
Chair Updates	<ul style="list-style-type: none"> -Survey teaching preferences--please think two years ahead, potential buyouts. -CoE hiring Associate Dean for DEI. -CoE strategic planning is underway. -Faculty mentoring program email sent this morning. Please check and let Julie know if any questions. Peer mentoring groups updates. -External Advisory board meeting Dec. 10. If you have suggestions for members please send to Julie.

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Old Business

<u>Topic</u>	<u>Notes</u>
Space Committee	-Reminder to review layout and get input/questions to committee by Dec. 1
Peer Teaching Evaluations	<ul style="list-style-type: none"> -Peer teaching eval adjustment from last quarter. Feedback for revising. -Discussion on bias/changes -Self evaluations. Check with OETL and CTL

New Business

Topic	Notes
BSPC	<ul style="list-style-type: none"> -BS program changes -Drop spring admissions cycle. Check into what other departments on campus do -Update language in HCDE 438 Web Technologies course description -New course HCDE 410 Human Data Interaction (for the Data Science Minor). Vote link sent. <p>All three proposals passed.</p> <ul style="list-style-type: none"> -HCDE 301 changes/updates discussions. Please send suggestions to Irini and Brock -Summer classes discussion, offer HCDE 318 and possibly special topics classes. If you want to teach BS class this summer, please let Julie or Brock know asap
Cluster Hiring II proposal	<ul style="list-style-type: none"> -Suggestions to do racial equity centered engineering proposal and global engineering proposal -Proposals should have strong support from multiple departments -Will do Blue Economy proposal again

Motion to go into executive session by Daniela, seconded by Nadya. Motion passes.

Executive Session

Topic	Notes
New Affiliate Assistant Professor appointment	-discuss and private vote
Associate Teaching Professor Reappointments	-discuss and private vote

Motion to adjourn meeting by Beth, seconded by Andy. Motion passes