

Draft HCDE Faculty Meeting Minutes

October 28, 2020, 9:30-11:30am

Via Zoom <https://washington.zoom.us/j/91509254486>

Faculty present: Cecilia Aragon, Cindy Atman, Sarah Coppola, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, Sean Munson, David Ribes, Daniela Rosner, Irini Spyridakis, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: David McDonald (sabbatical), Nadya Peek

Others present: Erin Baker, Melissa Ewing, Stacia Green, Kathleen Rascon, Liz Young

Guests: Sharla Akers and Daniel Aldridge

Reminders/Announcements (5 minutes)

- Research Discussion Seminar, Monday from 11:30-12:20:
<https://washington.zoom.us/j/98336985529>
- HCDE Alumni & Research Town Hall, Nov. 19, 12:30-1:30pm, [Registration](#)
- Outreach update from Melissa
 - Portfolio review: 30 reviewers and reviewed 105 students
 - Microsoft mentor update
 - Career fair--participation down but 419 students
 - Captone update
- Reminder to Faculty about GCCRs and eFECS--Erin
 - Please remember to do your faculty certification and reconciliation

S/D/G= Sharing Information, Decision, Gather Input

HCDE Alumni Board presentation, Board President Sharla Akers and Board Member Daniel Aldridge (10-15 min)

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 10/7/2020 minutes	-Motion to approve 10/7/2020 faculty meeting minutes by Brock, seconded by Charlotte. 3 abstain. Motion approved.
BS Program Update	-New student rep. -Dropping winter admissions cycle—still discussing -Considering ABET feedback from retreat -DEI BS statement to be drafted with help of Diversity Committee

MS/UCD Program Update	<ul style="list-style-type: none"> -Reviewing feedback from retreat -Ongoing registration issues and trying to figure out solution(s) for this -Town Hall for MS students -Leah and Kathleen set up webinar for prospective students
PhD Program Update	<ul style="list-style-type: none"> -How to best provide COVID support. Some students don't have good internet and would like access to Sieg Hall. Each lab must have return to work COVID plans. Please reach out to Julie and Erin if questions. -Prelim schedule will be sent out soon
Diversity Committee	<ul style="list-style-type: none"> -book club launched -Staff/faculty anti bias training under considerations -Climate assessment options updated
College Council on Educational Policy (CEP) Update	<ul style="list-style-type: none"> -Updates on program updates -DTC placement updates
Chair Updates	<ul style="list-style-type: none"> -Contact Julie if you think you want to reorganize committee size -COVID and teaching updates

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Old Business

<u>Topic</u>	<u>Notes</u>
Space Committee	<ul style="list-style-type: none"> -Recommendations from Updates for Sieg Hall space updates -ECE has granted use of parts of the 1st floor -Please let Cecilia or Julie know if you have comments/questions
Budget Update	<ul style="list-style-type: none"> -CoE loan repaid -MS program changes have helped—some UCD students moved to MS program, curriculum changes -Grant proposal update -Budget decision-making guidelines from financial oversight committee -Reconciliations are being done on a regular basis -Making changes to have healthy financial picture moving forward -Looking at different ways to increase revenue -Will share slides

New Business

<u>Topic</u>	<u>Notes</u>
Mentoring assignments	-Will send update via email

Motion to adjourn by Andy, seconded by Beth. Meeting adjourned.

Executive Session