

HCDE Faculty Meeting Minutes

May 27, 2026

Sieg 329 and Zoom: <https://washington.zoom.us/j/97532496066>

Faculty present: Arpita, Cindy Atman, Katya Cherukumilli, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Shana Hirsch, Gary Hsieh, Julie Kientz, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Daniela Rosner, Kate Starbird, David Ribes, Emily Tseng, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Mark Haselkorn, Cayla Key, Beth Kolko, Nadya Peek

Others present: Melissa Ewing, Stacia Green, Alex Llapitan, Meghan Oxley, Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon, Dion Tzortzis,

Guest: Izzy Zucker

Reminders/Announcements (5 minutes)

- Save the date:
 - EAB Meeting, 9-1, Sieg 233, June 3
 - Capstone Showcase, June 3, 2026, 3-7pm, HUB Ballroom
 - Graduation, June 12, 2026, 10am-12pm, HUB Ballroom
 - PhD ceremony, June 12, 12:30-3pm, TBD
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

Topic	Notes
Approval of 4/29/2026 minutes	-Motion to approve 4/29/2026 faculty meeting minutes by Brock, seconded by Gary. Motion approved. 15 yes, 0 no, 1 abstain

Topic	Notes
BSPC Update	-update on admissions. -ABET reminder
MS Program Update	-Selection update UCD certificate admissions. Strong interest.
Certificate Program	-Reviewing applicants aiming for 30 in AI

PhD Program Update	<ul style="list-style-type: none"> -Great annual review meeting! Thank you. Letters are due at the end of this week. -Check in with your first year students -Conversation about AI policies -Recruiting for next year. Looking for faculty to join panels for info sessions. -Big graduating class. Celebration starts about 30 min after graduation.
Chair Updates	<ul style="list-style-type: none"> -Working on committee preference spreadsheet updated -Still discussing adding committees, including tenure track and MS curriculum changes -Research screening update re: working with outside international co-authors. -A reminder that any international travel needs to be registered -60-day requirement on submitting reimbursements starting July 6. For travel, it's from your last day of travel. Think about annual subscriptions and timing on reimbursement. Put items on Procard or call UW travel agent to book tickets. -CoE Program fee proposals-HCDE submitted 7. -Merit review on Friday-please review materials ahead of time if possible.

<u>Old Business Topic</u>	<u>Desired Outcome</u>
Student Graduation Awards	-Nominations for student graduation awards. Slate approved.
Strategic Plan draft	<ul style="list-style-type: none"> -Continued discussion of draft plan. -Will continue discussion at next faculty meeting

<u>New Business Topic</u>	<u>Desired Outcome</u>
New Assistant Professor search	<ul style="list-style-type: none"> -Discussion on TT track ad for 2026-2027 search -Will continue discussion at next faculty meeting
Updated Low Enrollment Policy	<ul style="list-style-type: none"> -Discuss updated low Enrollment policy -Will continue discussion at next faculty meeting
HCDE stackable certificates with Foster School of Business	<ul style="list-style-type: none"> -Discussion of HCDE having 3 stackable masters with Foster. We would just run our certificate programs as normal and Foster would manage capstone -Use UCD certificate program as exists

Motion to go into Executive Session

Executive Session

Graduate Faculty appointment and Doctoral Endorsement	-Discussion and private votes Link for information on graduate faculty membership.
New Affiliate Instructors	-Discussion and private votes

Motion to adjourn by Julie, seconded by Katya. Motion approved.