

AGENDA

HCDE Faculty Meeting

June 4, 2025, 9:30-11:30am

Sieg 329 and Zoom: <https://washington.zoom.us/j/93984963412>

Materials for faculty meetings:

https://drive.google.com/drive/folders/1faTL_SOZX5W1r_0shD3eU78n4Da3gXKe?usp=sharing

Reminders/Announcements (5 minutes)

- Save the date:
 - Graduation, Wed, June 11, 6-8pm, HUB Ballroom
 - MHCI+D Capstone Showcase, Thursday, August 14, 5:00-7:00pm
 - MHCI+D Graduation, Friday, August 15, 9:00am-12:00pm

S/D/G= Sharing Information, Decision, Gather Input

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
2	Approval of 5/14/2025 minutes	D	Julie	Vote << vote link >>
2	Chair Updates	S	Julie	-Updates

Break

S/D/G= Sharing Information, Decision, Gather Input

Old Business

<u>Time</u>	<u>Topic</u>	<u>S/D/ G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
5	Updated Peer Evaluation Prototype	S/D	-Faculty Support Committee	-Discuss updated prototype
10	PhD recruiting decision-making for next year	G/D	-Kate	-Discuss recruiting a PhD student for next year
90	BS Program updates	S/G	-Brock	-Will table until after new business

New Business

<u>Time</u>	<u>Topic</u>	<u>S/D/G</u>	<u>Point Person/People</u>	<u>Desired Outcome</u>
5	Draft faculty sabbatical policy	S/G/D	-Faculty Support Committee	-Discuss draft policy << link to document >>
5	Draft faculty workload policy	S/G	-Faculty Support Committee	-Discuss draft policy << link to document >>

S/D/G= Sharing Information, Decision, Gather Input

HCDE Faculty Meetings, 9:30-11:30am, Zoom:
<https://washington.zoom.us/j/93984963412>:

- June 11, Sieg 329

HCDE Faculty Meeting Minutes draft

May 14, 2025

Sieg 329 and Zoom: <https://washington.zoom.us/j/93984963412>

Faculty present: Cecilia Aragon, Arpita, Cindy Atman, Katya Cherukumilli, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Shana Hirsch, Gary Hsieh, Cayla Key, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Sarah Coppola (on leave), Mark Haselkorn, Alan Marks, David Ribes

Others present: Stacia Green, Meghan Oxley, Alanna Daniels, Summer Dela Cruz Parkes, Leah Pistorius, Peter Pohler, Kathleen Rascon, Crystal Welliver

Reminders/Announcements (5 minutes)

- Save the date:
 - Research Lunch, today, 12-1pm, Sieg 420
 - Town Hall, tomorrow (Thursday), 4:30-5:30pm, [Zoom](#)
 - Summer plans reminder (Summer/Stacia)
 - Alumni Meet-up, May 14, 4-7pm, Gasworks Brewing
 - Merit Review, May 16, 9-2pm, Sieg 420 and Zoom
 - EAB Spring hybrid meeting, June 2, 9am-1pm
 - Capstone, Monday, June 2, 3-7pm, HUB Ballroom
 - PhD Graduation Celebration on June 11, 11am-2pm, (for faculty advisors with graduating students) tentatively at the Burke Museum
 - Graduation, Wed, June 11, 6-8pm, HUB Ballroom (Reminder: [regalia rental orders](#) due by May 18)
 - MHCI+D Capstone Showcase, Thursday, August 14, 5:00-7:00pm
 - MHCI+D Graduation, Friday, August 15, 9:00am-12:00pm
 - MHCI+D Link to Leadership: Communities of Courage event at SPL on 5/22:
<https://bit.ly/LeadingCourage>
- Updates on projects, grants, classes, research

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Notes</u>
Approval of 4/23/2025 minutes	-Motion to approve 4/23/2025 faculty meeting minutes by Nadya, seconded by Katya. Motion approved. 19 yes, 0 no, 0 abstain.

<u>Topic</u>	<u>Notes</u>
BS Program Update CEP update	<ul style="list-style-type: none"> -UG admit update -If offering a fall DRG, please make sure to let BSPC know by August -June 4 faculty meeting will be annual BS program update meeting -CEP update: engineering student organizations (ESO) need to offer credit to students in ESO for risk assessment. For ESO that has travel outside UW or building "risky" things, they'll need to have a faculty member as advisor. -Guidelines for Title II: All digital materials need to be ADA compliant. More information here.
MS/UCD Program Update	<ul style="list-style-type: none"> -Almost completed with admits for next fall with 147 so far -UCD admissions decisions this summer -Working on updating application prompts to mitigate AI
PhD Program Update	<ul style="list-style-type: none"> -Review updates due by May 30. Earlier would be great! -Working on TA offer communications re: funding expectations -PhD review: looking at redoing format. Send feedback to Kate/Kathleen. Maybe have review meeting on Wednesday.
Partner program updates	<ul style="list-style-type: none"> -MHCI+D expanding program. Move is on track. Director transition on track. Seattle Design Festival shout-out.
Associate Chair	<ul style="list-style-type: none"> -Research and funding update: bridge funding available–keep an eye out for Crystal's updates. -Impact reports, please work with Crystal and Leah. -Reminder about research lunch today. -Pause on NSF submissions. If limited window, encourage to still develop it. Check with Crystal if you have questions.
Chair Updates	<ul style="list-style-type: none"> -Committee preferences sent out. Please put at least 3 choices down. -David R. will continue on College Council and as College P&T rep -Fiscal updates: can do a teaching track search next year. -Update on IEB damage

Break

S/D/G= Sharing Information, Decision, Gather Input

New Business

<u>Topic</u>	<u>Desired Outcome</u>
Student graduation awards	-Discussion and vote on student graduation awards

Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Merit Review Check-in	-Reminder about merit review May 16 -Please get your materials in -Stacia will send individual voting spreadsheets Friday morning -Lunch will be provided
Voicing Concerns Page	-Creating a page to consolidate resources
Fiscal updates	-1.5% UW base budget cut from the state, combined with decreased support for benefits. Effective 6.5% budget cut from our state funds -HCDE's budget reduction is \$225,000 -Unit adjustments submitted in the fall have been canceled -Recommended 2% merit to Board of Regents, effective 9/1 -We were asked to plan for: Decrease in grant activity by 33% & decrease in PMP gross revenue by 15% (or plan to scale)

Motion to adjourn by Beth, seconded by Katya. Motion approved.