

## HCDE Faculty Meeting Minutes draft

April 23, 2025

Sieg 329 and Zoom: <https://washington.zoom.us/j/93984963412>

Faculty present: Cecilia Aragon, Arpita, Cindy Atman, Katya Cherukumilli, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Tyler Fox, Mark Haselkorn, Shana Hirsch, Gary Hsieh, Cayla Key, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Nadya Peek, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Sarah Coppola (on leave), Sucheta Ghoshal,

Others present: Melissa Ewing, Stacia Green, Meghan Oxley, Alanna Daniels, Summer Dela Cruz Parkes, Leah Pistorius, Kathleen Rascon

Guest: Nancy Allbritton

### Reminders/Announcements (5 minutes)

- Save the date:
  - [HCDE Outstanding Alumni Award](#) nominations due May 1
  - PhD Review, May 9, 9-1pm
  - Alumni Get Together, May 14, 4-7pm, Gas Works Brewing
  - Merit Review, May 16, 9-1pm
  - EAB Hybrid meeting, June 2, 9am-2pm
  - Capstone, Monday, June 2, 3-7pm, HUB Ballroom
  - PhD Graduation Celebration on June 11, 11am-2pm, (for faculty advisors with graduating students) tentatively at the Burke Museum
  - Graduation, Wed, June 11, 6-8pm, HUB Ballroom
  - MHCI+D Capstone Showcase, Thursday, August 14, 5:00-7:00pm
  - MHCI+D Graduation, Friday, August 15, 9:00am-12:00pm
- HCDE Research lunches:
  - *Spring quarter (tentative):* 16 April, 30 April, 14 May, 28 May
- [Peer teaching evaluations](#) for AY 2024-2025
- Updates on projects, grants, classes, research

*Presentation:* Dean Nancy Allbritton, College of Engineering update, federal and state budget issues, Q&A.

### Approval of Meeting Minutes and Updates - Standing Committees & Chairs

Topic	Notes
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Approval of 4/02/2025 minutes	-Motion to approve 4/02/2025 faculty meeting minutes by Daniela, seconded by Alan. <b>Motion approved. 19 yes, 0 no, 1 abstain.</b>
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Topic	Notes
BS Program Update	-AI generative fyi -Brock on sabbatical next fall and Alan will step in to cover
MS/UCD Program Update	-On track with admitting a new, full cohort of MS students. Working with student services to extend offers to a few of the individuals on the waitlist.
PhD Program Update	-New admissions 11, possibly 12. -Annual review on May 9. There will be some prework: please make sure to review student materials. Let Kate or Kathleen know if you will not be in person. -Reminder to nominate students for graduation awards -Remind any student on fellowship to activate it
Research Committee	-Update on research clusters -Students wondering about open access publications and using travel funds -Lunch meetings reminders--let Charlotte or Gary know if you have topic suggestions
Partner program updates	-MSTI moving to full 2-year program
Chair Updates	-Reminder about mandatory <a href="#">research security training</a> (CITI training completion records will be pulled into MyResearch Training Transcript (MRTT). SAGE now has a link to completion records in MRTT for each individual listed on the PI, Personnel and Organizations page of the eGC1.) -Fall retreat scheduled Sept. 19 -Shared services update -ABET update -GSA update and wanting to have more communication between faculty/students/staff. Scheduled Town Hall on May 15

*Break*

*S/D/G= Sharing Information, Decision, Gather Input*

New Business

<u>Topic</u>	<u>Desired Outcome</u>
Updated Infrastructure Policy	-Please clean up rooms when done using them -Discussion on updates to space policy. If gearing up for a big project that might need more space, please reach out to the infrastructure committee first. <b>Updated policy approved. 18 yes, 2 no, 0 abstain.</b>

#### Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Finance mitigation strategies	-Dean asking dept to model 5-10% budget cuts -Discussion on courses, teaching assignment adjustments

Motion to adjourn by Jennifer, seconded by everyone. Motion approved.