

HCDE Faculty Meeting Minutes draft

April 2, 2025

Sieg 329 and Zoom: <https://washington.zoom.us/j/93984963412>

Faculty present: Cecilia Aragon, Arpita, Katya Cherukumilli, Brock Craft, Sayamindu Dasgupta, Leah Findlater, Tyler Fox, Sucheta Ghoshal, Shana Hirsch, Gary Hsieh, Cayla Key, Julie Kientz, Beth Kolko, Charlotte Lee, Alan Marks, David McDonald, Sean Munson, Ana Pinto da Silva, David Ribes, Daniela Rosner, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman, Sarah Coppola (on leave), Mark Haselkorn, Nadya Peek

Others present: Melissa Ewing, Stacia Green, Katia Jossa-Jouable, Meghan Oxley, Summer Dela Cruz Parkes, Leah Pistorius, Crystal Welliver

Guest: Camyrn Soo, Fatima G.

Reminders/Announcements (5 minutes)

- Save the date:
 - Admin updates (Summer)
 - [HCDE Outstanding Alumni Award](#) nominations due May 1
 - CoE Dean [review survey](#), due April 4:
 - PhD Review, May 9, 9-1pm
 - Alumni Get Together, May 14, 4-7pm, Gas Works Brewing
 - Merit Review, May 16, 9-1pm
 - EAB Hybrid meeting, June 2, 9am-2pm
 - Capstone, Monday, June 2, 3-7pm, HUB Ballroom
 - PhD Graduation Celebration on June 11, 11am-2pm, (for faculty advisors with graduating students) tentatively at the Burke Museum
 - Graduation, Wed, June 11, 6-8pm, HUB Ballroom
 - MHCI+D Capstone Showcase, Thursday, August 14, 5:00-7:00pm
 - MHCI+D Graduation, Friday, August 15, 9:00am-12:00pm
- HCDE Research lunches:
 - *Spring quarter (tentative):* 16 April, 30 April, 14 May, 28 May
- [Peer teaching evaluations](#) for AY 2024-2025
- Updates on projects, grants, classes, research

Presentation: Fatima from AVELEA

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

| Topic | Notes |
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| Approval of 3/05/2025 minutes | -Motion to approve 3/05/2025 faculty meeting minutes by Mark Z., seconded by Brock. Motion approved. 19 yes, 0 no, 1 abstain. |
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| Topic | Notes |
|-------------------------|---|
| BS Program Update | <ul style="list-style-type: none"> -Thanks to those that have offered DRG for UG students. -If you need any assistance with teaching, reach out to Brock -From CEP: if running a RSO with safety related activities, i.e. making rockets, etc., students need to register for safety class. Reach out to Brock if needed. |
| MS/UCD Program Update | -Full incoming fall masters cohort |
| PhD Program Update | <ul style="list-style-type: none"> -May 9 PhD review, thinking about restructuring PhD timeline -Please check in with students on rotations. Should be taking core HCDE courses. -Grad school tuition award for student without RA/TA–let Kate know if you have student that might be eligible. -Keep an eye out for fellowships emails coming up (Google, etc.) -Let Kate or Kathleen know if you have a student graduating this spring/summer -4 accepts so far |
| Research Committee | -Research clusters update. Please review document, edit as needed. |
| Partner program updates | <p>MHCID: offers sent, 25 accepted (offering 50 seats). Thanks to staff for their support of students. Moving to new building. AI workshop.</p> <p>GIX: hybrid program moving along for approval with block scheduling</p> |
| Chair Updates | <ul style="list-style-type: none"> -Mandatory research security training for anyone submitting a grant. RAs required to take it as well. -Summer plans reminder. -Compliance services have new checklist: https://www.washington.edu/compliance/resources/ -CoE Program fees update -Last call for Dean's reappointment review survey |

Break

S/D/G= Sharing Information, Decision, Gather Input

Old Business

| <u>Topic</u> | <u>Desired Outcome</u> |
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| Finance mitigation strategies | -Q&A. Hiring pause, travel approval needed on most trips |

New Business

| <u>Topic</u> | <u>Desired Outcome</u> |
|------------------------------------|--|
| History of HCDE: Strategic HCDE | -Presentation by David R. and Camryn S. |
| Mikey Award Nomination | -4 nominees from External Partnerships committee. Discussion and private vote. |

Motion to go to executive session by Jennifer, seconded by Brock. Motion approved.

Executive Session

| <u>Topic</u> | <u>Desired Outcome</u> |
|---|------------------------------|
| Affiliate Associate Professor reappointment | -Discussion and private vote |

Motion to adjourn by Beth, seconded by Sean. Motion approved.