

HCDE Adjunct and Affiliate Rank Decision Making

Guideline Approved: March 11, 2015

HCDE Adjunct Faculty

When deciding the rank for an adjunct faculty member, HCDE will use the rank of the proposed adjunct member as of the date the vote is taken for the adjunct rank. That is, if the faculty member is an Assistant Professor in their home department then HCDE will vote on the proposed faculty as “Adjunct Assistant Professor”.

HCDE Affiliate Faculty

The UW academic HR standard is that faculty appointed to an affiliate faculty title must hold that rank at an equivalently ranked peer institution or have experience in the field which qualifies them for the professorial rank. HCDE will review the CV and professional experience of individuals being considered for an affiliate faculty title and decide on the rank using the following guidelines.

Affiliate Instructor

An individual will be qualified for an Affiliate Instructor position if the individual meets the following criteria:

1. Endorsement from 2 HCDE faculty members
2. Education or work experience meeting one of the following conditions:
 - a. Master’s degree or equivalent in a field related to HCDE, OR
 - b. Doctorate or equivalent in a field related to HCDE, OR
 - c. 5 or more years of work experience in related areas, such as, user research, user experience design, usability, interaction design, software development, or management of information systems.

Affiliate Assistant Professor

An individual will be qualified for an Affiliate Assistant Professor position if the individual meets the following criteria:

1. Endorsements from 2 current tenure-track faculty in HCDE
2. Has earned a doctorate or equivalent in a field related to HCDE
3. Evidence of scholarly impact equivalent to the quality of a tenure-track assistant professor in HCDE as demonstrated by significant research contributions through peer reviewed articles in conference proceedings or journals or books related to HCDE published by academic publishers.

Affiliate Associate Professor

An individual will be qualified for an Affiliate Associate Professor position if the individual meets the following criteria:

1. Endorsements from 3 current tenure-track faculty in HCDE
2. Has earned a doctorate or equivalent in a field related to HCDE
3. Evidence of scholarly impact illustrating significance, independence, and influence to the field of equivalent quality to that of a tenured associate professor in HCDE. This could be demonstrated by peer reviewed articles in conference proceedings, academic journals, or books published by an academic press.

Affiliate Professor

An individual will be qualified for an Affiliate Professor position if the individual meets the following criteria:

1. Endorsements from 4 current tenure-track faculty in HCDE
2. Has earned a doctorate or equivalent in a field related to HCDE
3. Evidence of scholarly impact illustrating significance, independence, and influence to the field of equivalent quality to that of a tenured full professor in HCDE. This could be demonstrated by peer reviewed articles in conference proceedings, academic journals, or books published by an academic press.