

Please return completed form to  
Stacia Green ([greens6@uw.edu](mailto:greens6@uw.edu))

## HCDE PhD Student Travel Request

<b>Name:</b>	<b>Request Submission Date:</b>
<b>Request GSTA funding?</b> Yes    No	
<b>Presentation Title:</b>	
<b>Co-presenters:</b>	
<b>Conference Name:</b>	
<b>Conference Date:</b>	<b>Conference Location:</b>
<b>Presentation Type:</b> <i>e.g., live, poster</i>	<b>Conference Type:</b> Regional      National      International
<b>Will this paper be published in conference proceedings?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Presentation Submission Method:</b> _____ <i>e.g. by abstract, by paper, by request</i>
If there will be no published proceedings, please elaborate on the visibility of the conference, as well as the expected number of conference attendees.	
<b>Estimated Costs:</b> Conference Fees: _____ Travel Costs: _____ Lodging: _____ Other: _____ Sub Total: _____  <b>Other Funding Sources:</b> Source: _____ Amount: _____ Source: _____ Amount: _____  <b>Total requesting:</b> _____	Please write a brief description of your presentation. Consider including your research results, applicability of the research to the field, benefits of your attendance to HCDE, etc.

Approval \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_