

HCDE Faculty Meeting Minutes
February 5, 2020, 9am-12pm
Sieg 332

Faculty present: Cecilia Aragon (via Zoom), Cindy Atman, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Mark Haselkorn, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald (via Zoom), Sean Munson, Nadya Peek, David Ribes, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Tyler Fox, Dianne Hendricks, Gary Hsieh (sabbatical), Daniela Rosner (sabbatical), Irini Spyridakis, Kate Starbird (sabbatical)

Others present: Stacia Green, Pat Reilly, Wendy Roldan

Reminders/Announcements

- Cluster hire brainstorming sessions. Please let us know if attending/ideas by using this [link](#):
 - February 12, 12-3 pm in HUB 334
 - February 27, 10 am-1 pm in HUB 145
- CoE Agenda free lunch sign up
- Faculty Reading Group:
 - April 16, 12pm, Sieg 332
- [Research Discussion Seminar](#), Mondays from 11:30-12:20 in Sieg 329 Put on faculty calendar
- [UX Speaker Series](#), Fridays from 11:30-12:20 in Savery 260
- [XR Day](#), March 3, 8:30-5pm
- PhD Visit Days, March 5 and 6, 2020. Please try to reserve **1:00 – 3:30 on March 5th and 10:30 – 1:00 on March 6th** for meetings with visiting students
- MS Visit Day, April 6
- Put anniversary party on agenda and faculty calendar.

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Desired Outcome</u>
Approval of 1/8/2020 minutes	Motion to approve minutes by Nadya, seconded by Beth. 1 Abstain. Motion approved.
BS Program Update	-waiting to hear back from CoE re: DTC question -reminder to finish application reviews
MS/UCD Program Update	-Reviews are due next Friday

PhD Program Update	-Acceptance letters going out. Please review letters as needed and reach out to admitted students. -Keep Sean and Pat updated on waitlist students. -Rotations for spring/summer—please complete survey if you haven't already.
Chair Updates	-finance committee update -Dean visit recap

Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Lecturer Search	-update on reviews and timeline -20 applications received and will be starting to review

S/D/G= Sharing Information, Decision, Gather Input

New Business

<u>Topic</u>	<u>Desired Outcome</u>
Awards & Mentoring committee updates	-Vote on Mikey Award nominee— Vote to approve Jan Spyridakis for 2020 Mikey Award passes. 1 abstain. -Discuss potential graduation speakers. Send ideas to Julie -Reminder to update mentoring tracking spreadsheet: << link to spreadsheet >>
Cluster hire brainstorm ideas	-Discuss dean's proposal—Nadya working on several cluster hires. Working with other group on fabrication cluster hire but need more senior support. -Think of specific people. -Two brainstorming sessions. Add your participation and ideas to spreadsheet. << link to workshop attendees/ideas >> -Idea to have a faculty focus group and do a Ranking system for ideas
599 credits	-Discussion to increase maximum 599 credits that can count toward doctoral degree from 5 to 10. Vote to approve increase in 599 credits passes.

Motion to go into Executive Session by Nadya, seconded by Leah. Motion passes.

<u>Topic</u>	<u>Desired Outcome</u>
Assistant Professor search	-Discuss candidates to bring for campus visits

Lecturer, part-time, Temp appts	-Discuss and vote -Private ballots passed out
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