

HCDE Faculty Meeting Minutes
December 11, 2019, 9:30-11:30 a.m.
Sieg 233

Faculty present: Cecilia Aragon, Cindy Atman, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Julie Kientz, Beth Kolko, David McDonald (via Zoom), Sean Munson, Nadya Peek, David Ribes, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Gary Hsieh (sabbatical), Charlotte Lee, Daniela Rosner (sabbatical); Irini Spyridakis, Kate Starbird (sabbatical)

Others present: Erin Baker, Stacia Green, Kathleen Rascon, Pat Reilly

Reminders/Announcements

- Reminder to vote on Adjunct & Affiliate Reappointments by 5pm today
 - Materials: https://drive.google.com/drive/folders/1g5pknwSP9jPkPpk1nPdBuQUdglidqGP?usp=s_haring
 - Adjunct: <https://catalyst.uw.edu/webq/survey/greens6/381176>
 - Affiliate: <https://catalyst.uw.edu/webq/survey/greens6/381185>
- Faculty Reading Group:
 - Dec. 12, 12pm, Sieg 233
 - Jan. 16, 12pm, Sieg 129
 - April 16, 12pm, Sieg 129
- PhD Application Review, Jan. 29, 9-12, Sieg 329
- PhD Visit Days, March 5 and 6

Presentation: Chad Allen, Associate Vice Provost for Faculty Advancement: Best practices for faculty searches, 60 min. (9:30-10:30am)

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

<u>Topic</u>	<u>Desired Outcome</u>
Approval of 11/20/2019 minutes	Motion to approve minutes from Nov. 20, 2019 meeting by Nadya, seconded by Brock. Motion approved.
BS Program Update	-Program updates
MS/UCD Program Update	-Program updates
PhD Program Update	-Admissions timeline -Assignments hope to have them up by Dec. 21. Trying to get out as soon as possible.

	<ul style="list-style-type: none"> --Discuss rotation changes at next faculty meeting. --Not all 2nd year students have advisors yet. -Discuss providing food for student defense and other student meetings
Chair Updates	<ul style="list-style-type: none"> -updates -NSF Red grant -Jan 23, 1-3pm Dean visit -Adjunct and affiliate vote reminders -Potential bucket for new faculty hires

Old Business

<u>Topic</u>	<u>Desired Outcome</u>
Tenure track faculty search	-Update from committee
New lecturer search	-Update
Space committee	<ul style="list-style-type: none"> -Update on feedback from everyone. Easier to move “public” space. Will have most spaces reservable and opening up most spaces in January. -Use 325 for student “quiet” space with interview rooms available -VR lab will move out of 129 to 323 -Please think about regrouping labs. Think about quiet vs more social labs. -Another survey going out—to students as well. -Need teaching space -Office hours for space committee—look for that in January. Create copies of laminated floor plans. -
MS curriculum changes	<ul style="list-style-type: none"> -Discussion on proposed changes. Motion to approve changes to curriculum. Motion passes. Motion to approve new courses: HCDE 515 Accessibility and Inclusive Design. Motion passes. Motion to approve new course: HCDE 533 Digital Fabrication. Motion passes.