

HCDE Faculty Meeting Minutes
November 20, 2019, 9:30-11:30 a.m.
ECE 303

Faculty present: Cecilia Aragon, Cindy Atman, Brock Craft, Andy Davidson, Kristin Dew, Leah Findlater, Tyler Fox, Mark Haselkorn, Dianne Hendricks, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Sean Munson, Nadya Peek, David Ribes, Jennifer Turns (via Zoom), Linda Wagner, Mark Zachry

Faculty Absent: Gary Hsieh (sabbatical), Daniela Rosner (sabbatical); Irini Spyridakis, Kate Starbird (sabbatical)

Others present: Erin Baker, Stacia Green, Alex Llapitan, Kathleen Rascon, Pat Reilly

Reminders/Announcements

- Tea Times: On faculty calendar
- HCDE Research Discussion Group, Mondays from 3:30-4:20 in Savery 138
- PhD Visit Days, March 5 and 6, 2020
- Faculty Effort Certification (FECS) and Grant and Contract Certification Report (GCCR) reminder (Erin)

Approval of Meeting Minutes and Updates - Standing Committees & Chairs

Approval of 10/23/2019 minutes	Motion to approve minutes by Jennifer, seconded by Nadya. Motion approved.
BS Program Update	--Need approval for DTC 1503—will be discussing later in this meeting. --Change to facilities and how that affects program. Winter quarter need to find new classroom space for physical computing.
MS/UCD Program Update	--space issues as well --curriculum changes to be discussed later this meeting--
PhD Program Update	--About 1/3 through prelim exams. Please get your evals in by the Monday after. Let Sean/Pat know if you need more time. --Update on admissions planning
Chair Updates	-Signed MOU for 3 rd floor in hand -Faculty mentoring assignments will be discussed later in this meeting --Financial committee update: we still have a tight budget—especially need to save for possible future renovations/furniture of 3 rd floor

Old Business

Tenure track faculty search	-About 43 applications in so far. Finalizing rubric. Send Sean feedback by next week.
BSPC DTC 1503	--CoE DTC 1503 would like justification from two to one admissions cycle. Motion to approve with one clarification by Brock, seconded Tyler. Two abstain. Motion approved.
Faculty mentoring assignments	--Many different types of mentoring. Good to be mentored as it is to be mentee. --Sponsorship—who is going to advocate for you when you aren't in the room. Especially for merit process. --Let Julie know if you want to be included in a peer group and interested in NCFDD.
Sieg Hall 3rd Floor Update	- Please submit written application on what you'd like to happen with space. Brock will send out Google doc for input. --Have space available for use now.

New Business

Working with UW News	--Discussed options on when and how to work with UW News.
MS curriculum changes	-Discussed changes to curriculum. Will set up online materials for comment and bring to vote at next faculty meeting.

Motion to adjourn by Beth, seconded by Tyler. Motion passes.

Executive Session

Adjunct/Affiliate AY 2020-2021 reappointments	—will set up online vote
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