

HCDE Faculty Meeting Minutes
April 3, 2019, 9:30-11:30am, HUB 332

Faculty present: Cindy Atman, Brock Craft, Andy Davidson, Leah Findlater, Tyler Fox, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Nadya Peek, David Ribes, Daniela Rosner, Liz Sanocki, Jan Spyridakis, Kate Starbird, Jennifer Turns, Mark Zachry

Faculty absent: Cecilia Aragon, Mark Haselkorn (sabbatical), Dianne Hendricks, Sean Munson (sabbatical), Linda Wagner

Others present: Elena Agapie, Erin Baker, Stacia Green, Pat Reilly, Irini Spyridakis, Andrea Tartaro

Reminders/Announcements (5 minutes)

- Design Trouble Symposium, April 3 and 4, Gould Hall
- MS Visit Day, Monday, April 15, 9-4, HUB 250
- CAP Day, Wednesday, April 17, 11am-3:30pm, UW Club, Yukon Room
- HCDE/communications Inclusive Design Workshop, April 18, 9-3
- Merit & PhD review, Friday, May 17, 9-5pm, HUB 340
- HCDE Open House, Friday, June 7, 4-7pm, Center for Urban Horticulture
- HCDE Graduation, Tuesday, June 11, 9-12, HUB Ballroom
- Save the date: Fall Faculty and Staff retreat, Monday, Sept. 23, location TBD

Motion to Approve Meeting Minutes from March 20, 2019 Faculty Meeting with changes by Jennifer, seconded by Brock. 3 abstain. Motion passes.

Updates - Standing Committees & Chairs

- BS Program Update (Brock)
 - Assigning reviews of applications next week
- MS/UCD Program Update (Tyler)
 - Look for survey on rubric feedback
- PhD Program Update (Julie)
 - Proposal revisions are live
 - Record number students graduating, to get regalia you need to have defense schedule in MyGrad system
 - 14 accepted, 8 still pending for incoming students
 - Research seminar now on Fridays, Sieg 226
- Chair's Update (David)
 - Completing his term of service as chair

Old Business

- Budget update (Erin)
 - Working closely with Elaine and Susan
 - Meeting with the Dean's office twice a month
 - Putting a plan together for the Dean
- GiX MOU Discussion (David)
 - Add: Identify titles of the positions of the people responsible for activities specified in MOU
 - **Motion to approve MOU with addition by Julie, seconded by Beth. 5 abstain. Motion passes.**

New Business

Motion to go into executive session by Nadya, seconded by Jennifer. Motion passes.

Executive Session

- TT faculty search discussion and vote (Daniela)
- Lecturer search update (David)

Motion to adjourn by Andy, seconded by Nadya. Motion passes. Meeting Adjourned