

HCDE Faculty Meeting Minutes
February 6, 2019, 9:30-11:30 a.m.
HUB 332

Faculty Present: Cecilia Aragon, Brock Craft, Leah Findlater, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Nadya Peek, David Ribes, Daniela Rosner, Liz Sanocki, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman, Andy Davidson, Tyler Fox, Mark Haselkorn (sabbatical), Dianne Hendricks, Sean Munson (sabbatical), Jan Spyridakis, Kate Starbird

Others present: Erin Baker, Stacia Green, Kathleen Rascon, Pat Reilly

Reminders and Announcements

- HCDE Research Poster Session, Feb. 12, 3:30-6:30pm, HUB 250
- March 6 faculty meeting cancelled
- MS Capstone Showcase, Friday, March 15, 4:30 – 6:30pm, HUB 250
- Design Trouble Symposium, April 4, Gould Hall (Daniela)
- Merit & PhD review, Friday, May 17, 9-5pm, HUB 340
- HCDE Open House, Friday, June 7, 4-7pm, Center for Urban Horticulture
- HCDE Graduation, Tuesday, June 11, 9-12, HUB Ballroom
- Save the date: Fall Faculty and Staff retreat, Sept. 23

Motion for Approval of Meeting Minutes from January 23, 2019 Faculty Meeting with one change by Jennifer, seconded by Julie. 0 abstain. Motion passes.

Updates - Standing Committees & Chairs

- BS Program Update (Brock)
 - Application review update
- MS/UCD Program Update (Kathleen)
 - MS application review update: this Friday is review deadline
 - Will be a round 2 review so please look for that request
- PhD Program Update (Julie)
 - PhD admissions: if you have wait list applicants, please follow up
 - If haven't called PhD applicant that was admitted, please do and update spreadsheet
 - PhD visit days, March 7 and 8
 - March 7 is a full day—will figure out 1-on-1 blocks soon
- Chair's Update (David M.)
 - Highlights from the last couple of weeks
- Send Julie any suggestions for “must haves” regarding the dean search

Old Business

- Faculty Incidental Funding Policy (David M.)
 - State spending restrictions will apply
 - Yearly decision will be needed to see how much to allocate
 - funds will come from self-sustaining budget
 - **Motion to approve policy by Beth, seconded by Cecilia. 2 abstain. Motion passes.**

New Business

- Grants report (Erin)

Motion to go into executive session by Jennifer, seconded by Nadya. Motion passes.

Executive Session

- TT faculty search update (Daniela)
- Discussion and vote for Affiliate Faculty, AY 2019-2020 (private ballots passed out)

Motion to adjourn Leah, seconded by Gary. Motion passes.