

HCDE Faculty Meeting Minutes  
January 23, 2019, 9:30-11:30 a.m.  
HUB 334

Faculty Present: Cecilia Aragon, Brock Craft, Andy Davidson, Leah Findlater, Tyler Fox, Dianne Hendricks, Gary Hsieh, Julie Kientz, Beth Kolko, Charlotte Lee, David McDonald, Nadya Peek, David Ribes, Daniela Rosner, Liz Sanocki, Jan Spyridakis, Kate Starbird, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Cindy Atman, Mark Haselkorn (sabbatical), Sean Munson (sabbatical)

Others present: Erin Baker, Pernille Bjorn, Stacia Green, Leah Pistorius, Kathleen Rascon, Irini Spyridakis

Reminders and Announcements

- PhD Application Review, Wed., Jan. 30, 9-12, HUB 334
- HCDE Network Night, Mon., Feb. 4, 5:30-8:30pm, HUB 250
- HCDE Research Showcase and UnConference, Feb. 12, 3:30-6:30pm, HUB 250
- MS Capstone Showcase, Friday, March 15, 4:30 – 6:30pm, HUB 250
- Save the Date: HCDE Open House, Friday, June 7, 2019, 4 – 7pm, Center for Urban Horticulture
- Save the Date: HCDE Graduation, Tuesday, June 11, 9-12, HUB Ballroom
- CEP update
- HCDE in London Study Abroad Summer 2019—Send Tyler and Brock informal recommendations

**Motion to Approve Meeting Minutes from January 9, 2019 Faculty Meeting by Mark Z., seconded by Tyler. 5 abstain. Motion passes.**

Program Updates

- BS Program Update (Brock)
  - Application update
- MS/UCD Program Update (Tyler)
  - 669 applications received
- PhD Program Update (Julie)
  - PhD admissions update. Review is next Wed.
  - Rotation changes
  - Committee looking at revising proposal process

Old Business

- TT faculty search update (Daniela)
  - 167 applications and counting
- Revised General Exam policy from the PhD committee (Julie)
  - **Motion to approve the general exam changes with suggested changes by Mark Z. 3 abstain. Motion passes.**
- HCDE Rebranding Presentation by Aria Goodman (via Skype)
  - Working with strategic planning committee
  - Other departments have “rebranded” within UW standards

- Send comments to Daniela or Leah P.
- MS Application Rubric training (Tyler and Charlotte)
  - Four things that reviewers need to do: Three scores and notes
    - Notes are important
  - Put handout in faculty resources intranet

#### New Business

- Extended startup funds for faculty (Julie/Cecilia)
  - Could faculty get a small annual “slush” fund?
    - How much do you want? \$1-2k?
  - Look to industry for donations
  - Share data on funding received from dept
  - Write proposal up and bring up to future faculty meeting

**Motion to adjourn Nadya, seconded by Liz. Motion passes.**