

HCDE Faculty Meeting Minutes
November 28, 2018, 9:30-11:30 a.m.
HUB 334

Faculty Present: Cecilia Aragon, Cindy Atman, Brock Craft, Andy Davidson, Leah Findlater, Tyler Fox, Gary Hsieh, Julie Kientz, Beth Kolko, David McDonald, Nadya Peek, Daniela Rosner, Liz Sanocki, Kate Starbird, Jan Spyridakis, Jennifer Turns, Linda Wagner, Mark Zachry

Faculty Absent: Mark Haselkorn (sabbatical), Dianne Hendricks, Charlotte Lee, Sean Munson (sabbatical), David Ribes

Others present: Erin Baker, Stacia Green, Pat Reilly

Reminders and Announcements

- PhD Application review, Wed., Jan. 30, 9-12, HUB 334
- Save the dates: Strategic Planning Workshop
 - Friday, Feb. 15, 9-4:30pm, location TBD
- Faculty Effort Certification is due by December 10 (Erin)

Approval of Meeting Minutes from October 31, 2018 Faculty Meeting. Motion to approve minutes by Andy, seconded by Nadya. 3 abstain. Motion passes.

Program Updates

- BS Program Update (Brock)
 - DtC alignment within CoE re: admissions cycles
- MS/UCD Program Update (Tyler)
- PhD Program Update (Julie)
 - HCDE 521 revamp with research discussions, faculty panels, open forum, Winter quarter trial on Mondays from 12-1pm, Sieg 232. Julie to send link to sign up
 - Reminder about PhD visit days
 - PhD prelim exam update

Old Business

- DtC admissions proposal (David)
 - Continue discussion at 12/12/18 meeting

New Business

- UW Club Membership (David M.) tabled until next meeting
- Draft CoE Departmental KPI (David M.) tabled until next meeting
- SWE student award nomination (Jan)
 - Two students nominated
- Peer Teaching Evaluation "Refresh" (Jennifer)
 - Current approach has in-rank reviewing
 - Goal is to more evenly redistribute reviewing responsibilities while still keeping in compliance
 - Idea: Have 1 course more in-depth
 - Reviewer hasn't always been involved in merit process—does this matter?
 - Concerns about the Observer role
 - Consider: round robin
 - Jennifer will edit and continue discussion at 12/12/18 faculty meeting
- Departmental Observer Proposal (Jennifer) discussed above
- Extended startup funds for faculty (Julie/Cecilia) Tabled to next meeting

Motion to go into executive session by Mark Z., seconded by Jan. Motion passes.

Executive Session

- Visiting Faculty proposal (Julie) private ballot passed out
 - Question on what is department process for this in the future? Should figure out a policy for these kinds of appointments
- Sr. Lecturer Reappointment (David M.) private ballot passed out
 - Assistant Professors and above only

Motion to adjourn by Beth, seconded by Nadya. Motion passes.